



LUNCHEON TABLE DECORATING INFORMATION

GENERAL AND CATEGORY INFORMATION

1. Table Decorating Theme Form Submission Deadline: April 3, 2009 – Fax to 805-449-2595, e-mail to Audrey at amiller@allianceforthearts.org or mail to the Alliance for the Arts Office, Attention: Audrey Miller, 2100 Thousand Oaks Blvd., Suite E, Thousand Oaks, CA 91362.
2. **Call Audrey at 805-449-2593 ASAP to register/reserve your table name and help avoid identical table themes.**
3. You do not need to compete. You can decorate just for fun. Choose a non-decorating table category on the entry form.
4. You do not need to be an Angel to compete. You do not need to be an Angel to attend the luncheon.
5. Anyone who is involved in interior/exterior design, home décor, antiques, floral fashions, fabrics and draping for the home or is a professional event planner must enter the Professional Decorator Category regardless of table theme.
6. If you hire someone to decorate your table, you must enter in the Professional Decorator Category.
7. Anyone who is a student currently enrolled in an interior design school or interior design course and is not paid for their services of interior design or event planning (including interior/exterior design, home décor, antiques, floral fashions, fabrics and draping for the home) must enter in the Student Category regardless of table theme.

THE TABLE DECORATING COMPETITION

You will need to fill out a luncheon Table Decorating Form (attached). You will be asked to CHOOSE YOUR COMPETING CATEGORY. Awards are given as noted. Please read the categories and select the appropriate choice. Or you may choose not to compete if you are decorating for fun (or decorating a 2nd table.)

TABLE DESIGN SPECIFICS

1. You must include at a minimum: a centerpiece, lunch or dinner plates, bread or dessert plates, utensils, glasses or goblets, salt and pepper shakers (filled), tablecloths, coffee or tea cups and saucers, linen and napkins.
2. The Four Seasons Hotel has graciously allowed the Angels to borrow table items if they wish this year, to incorporate into their table and help minimize the amount of items you need to transport or collect.
3. The items available from the hotel are: gold underlay tablecloth (to floor), white overlay tablecloth, white napkin, water glass, wine glass, silverware, coffee cup & saucer, dinner plate, bread plate. Please contact Audrey at the Alliance to reserve your choices of these items. You may mix and match between your personal items and your choice of hotel items & have up until 1 week before the event to determine your final needs from the hotel.
4. A 72" round table will be provided. (To touch the ground, a 130" tablecloth is needed.)
5. As the tables will be provided by the Four Seasons Hotel, they will not have a hole in the middle as in previous years. No pergolas are allowed. There is no centerpiece height limit this year.
6. Chairs are also being provided by the Four Seasons Hotel. The chairs are padded, burgundy color with a floral pattern. The chair's color/design as it relates to your table design, will not be judged since the chairs are being provided to you. If you would still prefer to cover your chairs, you may rent chair covers at your own cost. A photo of the chair and chair dimensions are attached to assist you with renting the proper size if you wish to do so.
7. All competing tables should have a name based on their theme (e.g. Gone with the Wind) that is displayed on the table. You must also complete the table theme form and submit the name/theme to Audrey at the Alliance at 805-449-2593.

TIME TO DECORATE AND JUDGING

1. Begin collecting and selecting your items now!
2. You may hand deliver/drop off items at the Four Seasons dock and/or decorate on June 2nd between 3:00pm & 7:00pm.
3. On June 3rd, Luncheon Day, you may arrive as early at 7:00am but **MUST** be completely done decorating by **9:30am** (competing table will be disqualified if décor isn't complete at this time). NOTE: Angels and guests will be asked to leave the ballroom / table decorating area, during the judging.
4. Judging will begin at 10am on June 3rd, the following criteria will be judged:
 - a. Appearance and Appeal – Attention to detail (chairs excepted)
 - b. How well does the table reflect its theme/name
 - c. Creativity – how does the table set itself apart
 - d. Completeness of dining elements/comfort



TABLE DECORATING FORM

FILL OUT AND SEND BACK TO ALLIANCE FOR THE ARTS

If you have any questions regarding the rules or need assistance filling out this form, please contact Audrey Miller at 805.449.2593 or Sandy Palmer at 805-432-7195. Submit this form to Audrey by fax 805.449.2595 or email amiller@allianceforthearts.org at your earliest to reserve your theme. You have the ability to change themes until April 17, 2009

NAME: _____

TABLE NAME (THEME): _____

ADDRESS: _____

PHONE: _____ E-MAIL: _____

COMPETING CATEGORIES

- Classical – Traditional or Elegant** (3 place awards given)
- Classical – Creative or Whimsical** (3 place awards given)
- Theatrical** – depicts motion picture, live theatre or television show, cartoon characters (3 place awards)
- 10th Anniversary Theme** – incorporating the numeral 10 or anything associated with the traditional or contemporary 10th anniversary celebration, colors, gifts or flowers (3 place awards given)
- Rookie of the Year** – any first time Angel decorating a table regardless of theme. *Note: if you are a first time decorating Angel, but would rather be judged by theme, you may choose to enter in Classical, Theatrical or 10th Anniversary categories below, instead.* (One place award given to the best overall Rookie table regardless of theme or category).
- Professional Decorator** / or Angel hiring someone to decorate their table - You must enter in this category regardless of theme, if you are involved in the following industries: Interior/exterior design, Home décor, Antiques, Floral fashion, Fabrics and draping for the home, Professional event planner, **or if you hire someone to decorate your table.** (Three place awards for professional decorator category.)
- Student** - All students currently enrolled in an interior design school or interior design course and who are not paid for their services of interior design, home décor, antiques, floral fashion, fabrics and draping for the home, event planning, must enter this category regardless of theme. (Three place awards for the student.)

NON COMPETING CATEGORIES

- I choose not to compete. I am decorating for fun.
- Angel helping Angel on 2nd table (this category is a non-competing table category but please enter name and table theme information above)

REGISTRATION AND TABLE SETTINGS - \$125 per person: (check as appropriate)

- I will set a table of eight ten
- I expect to fill my table with my guests
- I am only bringing _____ guests; my table will be available for other guests to use.
- I will remember to list all my guests names on my RSVP card!

PAYMENT:

Check Enclosed (MAKE PAYABLE TO ANGELS OF THE ALLIANCE) MasterCard Visa Amex

Credit Card # _____ Expiration: _____

Signature: _____